## Бухоро давлат университети ўкув-методик кенгаш 7-сонли йнгилишининг к ў ч и р м а с и

23.02.2021

Бухоро шахри

#### КУН ТАРТИБИ:

- 4. Турли масалалар.
- **4.1.** Сервис соҳаси иқтисодиёти кафедраси И.Джаббаров ва Ф.Саидоваларнинг "Тураператорлик хизмати фанидан курс ишларни бажариш бўйича услубий кўрсатма" ни нашрга тавсия этиш.

#### эшитилди:

Г.Топрова (кенгаш котибаси): Сервис соҳаси иқтисодиёти кафедраси И.Джаббаров ва Ф.Саидоваларнинг "Тураператорлик хизмати фанидан курс ишларни бажариш бўйича услубий кўрсатма" ни нашрга тавсия этиш учун тайёрланганлигини маълум килди. Ушбу методик кўлланма такризчи: БМИТ и.ф.н., доцент Б.Азимов ва и.ф.д.,доуент Ҳ.Ҳамроевлар томонидан ижобий баҳо берилганлигини таъкидлади. Методик кўлланма муҳокамаси ҳақидаги иқтисодиёт ва туризм факультети (2021 йил 23 январь) ва Сервис соҳаси иқтисодиёти кафедраси (2020 йил 24 ноябрь) йиғилиш қарори билан таништирди.

Юқоридагиларни инобатга олиб ўкув-методик кенгаш.

#### КАРОР КИЛАДИ:

1. Сервис сохаси иктисодиёти кафедраси И.Джаббаров ва Ф.Саидоваларнинг "Тураператорлик хизмати фанидан курс ишларни бажариш бўйича услубий кўрсатма" нашрга тавсия этилсин.

Кўчирма аслига тўгри

Ўқув-усулий кенгаш раиси Ўқув-усулий кенгаш котибаси

М.И.Даминов Г.И.Тоирова

Ўкув-усулий кенгаш котибаси

Тоирова Г.И.

# MINISTRY OF HIGHER AND SECONDARY SPECIAL EDUCATION OF THE REPUBLIC OF UZBEKISTAN BUKHARA STATE UNIVERSITY FACULTY OF ECONOMY AND TOURISM

Department of Economics of the Service Sector

# METHODOLIGAL INSTRUCTION FOR PREPERATION OF COURSE WORK

To students in the direction 5610100 - Services sector (Organization and management of tourism)

by professional module

#### **TOUROPERATING**

**BUKHARA-2021** 

#### Author-compiler:

Djabbarov I.G.

Saidova F.K.

Reviewer: Doctor of Economics, prof. Navruz-zoda Bakhtiyor Negmatovich

**Preparation of course work** on the discipline "Touroperating" Methodical instructions / Auth.-comp. Djabbarov I.G.

These recommendations are intended for bachelors studying in the field of training 5610100 – Services sector (organization and management of tourism). Methodological instructions for the implementation of course work in the discipline "Touroperating" are drawn up in accordance with the Republican State Educational Standard of Higher Education in the specified direction, contain general provisions, the procedure for obtaining an assignment for a course work, its provision and defense, structure, general requirements for work, plan of coursework preparation, the content of the units, the subject of the coursework, a list of recommended sources and literature.

Methodical recommendations for the writing of course work are discussed and recommended at the meeting of the department "Economics of Services sphere" of Bukhara State University (protocol № 1 of 14 August 2020).

Methodical recommendations for the writing of course work is recommended to publish by the Educational-methodological Council of Bukhara State University (protocol № 7 of February 23, 2021).

#### CONTENT

Introduction	3
Goals and objectives of the course work	4
1.1 The purpose of writing a course work	4
1.2 Objectives of the course work	5
2. Basic requirements for course work	5
3. The structure and content of the course work	6
4. Terms and procedure for the course work	8
5. Rules for the design of the course work	10
6. Defense of the course work	13
6.1 Requirements for presentation design	14
7. Approximate subject of the course work in the discipline	
"Touroperating"	
8. Approximate plan of course work	18
9. Recommended literature	18
Appendix 1. Sample title page of the course work	23
Appendix 2. Review of the supervisor for the course work	24
Appendix 3. Recommendations for the preparation of the report	25
and presentation	23

Faculty	
Department	
Subject	
Group	
Student	
Theme of the course work	
Contents of the course work	
The list of questions for the student in	the defense of the course work:
Quantity of tables and farmer	
Quality of tables and figures	
Advantages of the source well	
Advantages of the course work	
Disadvantages of the course work	

#### Recommendations for the preparation of the report and presentation

- 1. The text of the report and the content of the slides of the presentation complement each other, but do not repeat.
- 2. Each slide has its own title. There are no more than ten words on one slide. Illustrative materials must be signed.
  - 3. The minimum number of presentation slides is 15.
  - 4. Content of the presentation:
  - title page;

1

- the geographical location of the selected travel region;
- -the tourism potential of the region for tourists (main attractions, brand of the region, its emblems);
- transport accessibility from Bukhara to the administrative center of the region;
- the main characteristics of the tour project: type of tourism, name of the tour, target audience of consumers (tour for whom?), duration of the tour, class of service. No need to copy the verbal model!
- service providers that are of interest to consumers: transport, accommodation, food, etc .;
- an interesting description of the tour program: its originality and features of excursion services, or, for example, that it includes elements of different types of tourism; highlight the most interesting elements of the program.

### There is no need to copy the tour program table!

- what tourist companies on the market offer similar programs; what is the distinguishing feature of your tour project;
- ways to promote the designed tourist product (promotion channels, advertising and non-advertising means);
  - "handout" (is the final slide of the presentation)

In the advertising leaflet indicate: the name of the tour; the name of the travel agency that designed this tour, its contact details (address, phone number, website); the duration of the tour, the cost of the tour (round up to the nearest hundred); transfer of services included in the tour price.

The advertising leaflet should be bright, "readable", beautiful and eyecatching!